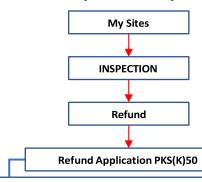
QUICK REFERENCE GUIDE Portal ASSIST (ACT 4)

(REFUND)



- Fill in all the information in each sections as below:
 - Applicant Information
 - Case Information
 - Bank Information

SAVE & CONTINUE

Refund Details PKS(K)50A

- 1. Contribution Refund Payment Summary
 - ADD to add employee
 - SAVE & CONTINUE finish
- 2. Add Employee Refund Details
 - Fill in employee contribution
- 3. Contribution Refund Payment Summary
 - ADD to add new employee
 - SAVE & CONTINUE finish

Supporting Document

- 1. Upload mandatory document, bank statement headers & any related document.
 - ADD DOCUMENT
 - SAVE & CONTINUE finish

Preview

- Please tick (✓) the checkbox under Declaration section
- 2. Double check the information before **SUBMIT** the application

Popup window of Case Number will be shown as for reference with PKS(K)50, PKS(K)50A & Acknowledgement Letter be able to download